§ 1674. Organization and reports by the board. The traffic safety board shall:

1. Meet and organize within fifteen days after its members are appointed.

2. Elect annually a chairman, vice-chairman and a secretary from its members.

3. Adopt rules for the conduct of its business.

4. Within the limits of the appropriations made therefor by the city council, town board, borough president or board of supervisors or other governing body of the city, town, borough or county for which such board has been created, authorize the employment of such personnel as may be necessary to properly perform the functions and carry out the objectives of this article.

5. Appoint an executive secretary who shall be the executive and administrative officer of the board.

6. Render annually to the city council, town board, borough president or board of supervisors or other governing body of the city, town, borough or county for which such board has been created, and from time to time as required, a verified account of all moneys received and expended by it or under its direction and an account of its proceedings and of other pertinent matters in such form and manner as may be required by such board or body.

7. Submit annually to the proper fiscal authorities of the city, town, borough or county for which such board has been created, at such time in such manner as may be required by the law applicable thereto, an estimate of the funds required to carry out the purposes of this article.

8. Submit a report of activities annually to the state and, from time to time, such other information or reports as may be required by the

state pursuant to the provisions of article 16-a of the executive law.