§ 425. Boards of visitors; reports to commissioner and governor. 1. The board of visitors of each hospital in the department shall make a written report to the commissioner and to the governor within ten days after each inspection, such report to be signed by each member making the inspection. Such report shall state in detail the condition of the hospital and of its patients, and such other matters pertaining to the management and affairs thereof as in the opinion of the board of visitors should be brought to the attention of the commissioner or the governor, and may contain recommendations as to needed improvement in the hospital or in its management.

2. Each board of visitors shall make to the commissioner in January of each year a detailed report of the results of its visits and inspections, with suitable suggestions and such other matters as may be required of it by the commissioner for the year ending on the thirty-first day of December preceding the day of such report. Such report shall be prepared by a committee of the board of visitors, subject to the approval of the board.