§ 3322. Reports and records. 1. Persons licensed under this title or operating a registered outsourcing facility shall maintain records of all controlled substances manufactured, compounded, received, disposed of, delivered or distributed by them. The record shall show the date of receipt or delivery, the name and address, and registration number of the person from whom received or to whom delivered or distributed, the kind and quantity of substance received and delivered or distributed, the kind and quantity of substance produced or removed from the process of manufacture and the date thereof.

2. Any person licensed under this title or operating a registered outsourcing facility shall prepare and maintain a biennial report setting forth the current inventory of controlled substances, the quantities of controlled substances manufactured, compounded, delivered or distributed within the state during the period covered by the report and such other information as the commissioner shall by regulation prescribe. Maintaining for inspection a biennial inventory of controlled substances prepared and maintained in compliance with federal statutes and regulations shall be deemed in compliance with this section.

3. Any person licensed under this title or operating a registered outsourcing facility shall forthwith notify the department of any incident involving the theft, loss or possible diversion of controlled substances manufactured, compounded, delivered or distributed by the licensee or operator.

4. The records and reports required by this section shall be prepared, preserved, or filed in such manner and detail as the commissioner shall by regulation prescribe.