§ 199-a. Notification of process. 1. Each employee who files a complaint regarding a violation of a provision of this article (payment of wages), article nineteen (minimum wage act), or article nineteen-A (minimum wage standards and protective labor practices for farm workers), section one hundred sixty-one, section one hundred sixty-two, section two hundred twelve-a, section two hundred twelve-b, or section two hundred fifteen of this chapter, or a rule or regulation promulgated thereunder, shall be provided with a written description of the anticipated processing of the complaint, including investigation, case conference, potential civil and criminal penalties, and collection procedures.

2. Each employee and his or her authorized representative shall be notified in writing of any case conference before it is held and given the opportunity to attend.

3. Each employee and his or her authorized representative shall be notified in writing of any award and collection of back wages and civil penalties, and of any intent to seek criminal penalties. In the event that criminal penalties are sought the employee and his or her authorized representative shall be notified of the outcome of prosecution.