§ 160-e. Powers of the department. The department shall have the following powers and duties:

1. To receive applications for certification and licensing;

2. To establish the administrative procedures for processing applications for certification and licensing;

3. To approve or disapprove applications for certification or license and issue certificates or licenses;

4. To maintain a registry of the names and addresses of people certified or licensed under this article;

5. To retain records and all application materials submitted to it;

6. To approve courses and seminars for original certification or licensing and continuing education to ensure that the same are consistent with the standards established by the board, or equivalent to those required by such standards;

7. To assist the board in such other manner as the board may request;

8. To establish administrative procedures for disciplinary proceedings conducted pursuant to the provisions of this article; and

9. To suspend and revoke certificates or licenses or impose fines pursuant to the disciplinary proceedings provided for in this article.