§ 57.09. Duties of local historian. It shall be the duty of each local historian, appointed as provided in the last section, in cooperation with the state historian, to collect and preserve material relating to the history of the political subdivision for which he or she is appointed, and to file such material in fireproof safes or vaults in the county, city, town or village offices. Such historian shall examine into the condition, classification and safety from fire of the public records of the public offices of such county, city, town or village, and shall call to the attention of the local authorities and the state historian any material of local historic value which should be acquired for preservation. He or she shall make an annual report, in the month of January, to the local appointing officer or officers and to the state historian of the work which has been accomplished during the preceding year. He or she shall, upon retirement or removal from office, turn over to the local county, city, town or village authorities, or to his or her successor in office, if one has been then appointed, all materials gathered during his or her incumbency and all correspondence relating thereto. It shall be the duty of the county historian to supervise the activities of the local historians in towns and villages within the county in performing the historical work recommended by the state historian, and also to prepare and to present to the board of supervisors a report of the important occurrences within the county for each calendar year. The state historian, at regular intervals, not less than once a year, shall indicate to the local historians the general lines along which local history material is to be collected.