STATE OF NEW YORK

6903

2025-2026 Regular Sessions

IN ASSEMBLY

March 18, 2025

Introduced by M. of A. BRONSON, R. CARROLL -- read once and referred to the Committee on Libraries and Education Technology

AN ACT to amend the education law, in relation to requiring public and not-for-profit libraries develop and implement programs to protect library employees

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

Section 1. Section 305 of the education law is amended by adding a new subdivision 63 to read as follows:

63. The commissioner shall promulgate rules and regulations for the protection and general well-being of library employees in public and not-for-profit libraries in the state pursuant to subdivision ten of section two hundred eighty-six of this chapter.

§ 2. The education law is amended by adding a new section 286 to read as follows:

§ 286. Duty of public and not-for-profit libraries to implement programs to prevent on-site violence. 1. Definitions. For the purposes of this section:

(a) "Library" shall mean any public library or library having tax exempt status under section 501 (c) (3) of the United States Internal Revenue Code.

(b) "Library employee" means an individual who is employed by a library.

(c) "Workplace" means any location away from a library employee's domicile, permanent or temporary, where a library employee performs any work-related duty in the course of such employee's employment by a library.

2. Risk evaluation and determination. Every library shall evaluate its workplace or workplaces to determine the presence of factors or situations in such workplace or workplaces that might place library employ-

EXPLANATION--Matter in *italics* (underscored) is new; matter in brackets [-] is old law to be omitted.

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ees at risk of workplace violence. Examples of such factors shall include, but not be limited to:

(a) working late night or early morning hours;

(b) working alone or in small numbers;

(c) uncontrolled access to the workplace; and

(d) areas of previous security problems.

3. Written workplace violence prevention policy. (a) Every library shall develop and implement a written workplace violence prevention policy for its workplace or workplaces that includes the following:

(i) a list of the risk factors, such as those identified in subdivision two of this section, that are present in such workplace or workplaces;

(ii) the methods the library will use to prevent incidents of workplace violence at such workplace or workplaces, including but not limited to the following:

(1) making high-risk areas more visible to more people;

(2) installing good external lighting;

(3) providing employee training; and

(4) establishing and implementing reporting systems for incidents of workplace violence.

(b) Every library shall make the written workplace violence prevention policy available upon request to its library employees, such library employees' designated representatives, and the department. Library employees shall be provided a written copy of the workplace violence prevention policy upon hire. The written policy shall be available in English, Spanish and any other language requested by a library employee within thirty days of such request.

4. Library employee information and training. The department, in consultation with relevant groups as deemed necessary, shall produce a model workplace violence prevention training program. Every library shall utilize the model workplace violence prevention training program pursuant to this subdivision or establish a workplace violence prevention training program that equals or exceeds the minimum standards provided by such model training program. The department's model training program shall include, but not be limited to:

(a) information on the requirements of this section;

(b) examples of measures library employees can use to protect themselves when faced with workplace violence from customers or other coworkers;

(c) de-escalation tactics;

(d) active shooter drills;

(e) emergency procedures;

(f) instruction on the use of security alarms, panic buttons, and other related emergency devices;

(g) training for people in mental health crisis; and

(h) trauma and grief counseling support for employees.

5. All training shall be conducted in English as well as the primary languages spoken by library employees in the workplace. Every library shall provide its library employees with such workplace violence prevention training at the time of hiring and annually thereafter. When providing such workplace violence prevention training, each library shall also inform their library employees of the details and location of the written workplace violence prevention policy developed pursuant to this section. Each library shall include the risk factors specific to such employer's workplace or workplaces, measures library employees can take to protect themselves from such risks identified in such written

workplace violence prevention policy, and any procedures the library has implemented to protect library employees.

6. Documentation of workplace violence incidents. Every library shall document each incident of workplace violence and shall maintain a copy of such documentation for a minimum of three years after each incident. Every library shall provide documentation of such incidents to the department upon request and shall remove any personally identifying information from such documentation before delivering it to the department.

7. Annual review. Every library shall review the number and scope of workplace violence incidents annually and shall make any necessary changes to the written workplace violence prevention policy as prescribed by subdivision three of this section.

8. Panic buttons. Every library shall install panic buttons at easily accessible locations throughout the workplace or workplaces. For the purposes of this section, "panic button" shall mean a physical button that when pressed immediately dispatches local law enforcement to the workplace.

9. Security guards. Libraries who have experienced a certain number of violent incidents in their workplace or workplaces in a given period of time, as determined by the department, shall be required to have a security guard present at the workplace during all hours in which the library is open.

10. Within one hundred eighty days of the effective date of this section, the commissioner shall adopt rules and regulations necessary to implement the provisions of this section.

§ 3. This act shall take effect on the ninetieth day after it shall have become a law. Effective immediately, the addition, amendment and/or repeal of any rule or regulation necessary for the implementation of this act on its effective date are authorized to be made and completed on or before such effective date.