

# STATE OF NEW YORK

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5691--B

2021-2022 Regular Sessions

## IN ASSEMBLY

February 24, 2021

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Introduced by M. of A. ROZIC -- read once and referred to the Committee on Election Law -- committee discharged, bill amended, ordered reprinted as amended and recommitted to said committee -- again reported from said committee with amendments, ordered reprinted as amended and recommitted to said committee

AN ACT to amend the election law, in relation to the exercise of powers and duties of the board of elections of the city of New York and its executive management

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

1 Section 1. The section heading and subdivision 3 of section 3-200 of  
2 the election law, the section heading as amended by chapter 373 of the  
3 laws of 1978, are amended and a new subdivision 8 is added to read as  
4 follows:

5 Boards of elections; creation, qualifications of commissioners,  
6 removal; additional qualifications and training in the city of New York.

7 3. In the city of New York the board shall consist of ten commission-  
8 ers of election who shall be registered voters in the county for which  
9 they are appointed and they shall be appointed by the city council of  
10 the city of New York. Not more than two commissioners shall be regis-  
11 tered voters of the same county. In addition, no later than December  
12 thirty-first, two thousand twenty-one, the state board of elections  
13 shall prescribe qualifications for the commissioners of election of the  
14 board of elections of the city of New York. Such qualifications shall  
15 apply to appointments made beginning thirty days after promulgation of  
16 such qualifications and shall thereafter be reviewed by such board at  
17 least every two years and updated as necessary. Such qualifications  
18 shall be prescribed only after consideration of the skills and knowledge  
19 necessary or useful for the exercise of the duties and responsibilities  
20 of such commissioners, as well as the ability to recruit a sufficient  
21 number of candidates to be commissioners.

EXPLANATION--Matter in italics (underscored) is new; matter in brackets  
[-] is old law to be omitted.

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1 8. In the city of New York the commissioners of election shall partic-  
2 ipate in training conducted by the state board of elections regarding  
3 their duties and responsibilities as commissioners of election, includ-  
4 ing training regarding election day operations, to be completed within  
5 sixty days after a commissioner commences performance of the duties of  
6 the office. Commissioners of election shall participate in such continu-  
7 ing training conducted by the state board of elections as may be  
8 required by such board to remain informed of best practices, regulatory  
9 and statutory changes relating to their duties and responsibilities, and  
10 any other continuing training as is necessary to fulfill the duties of  
11 the commissioners of election.

12 § 2. The section heading of section 3-212 of the election law is  
13 amended and a new subdivision 6 is added to read as follows:

14 Boards of elections; organization, proceedings, reports and records;  
15 budget reporting in the city of New York.

16 6. If, at any time during the city fiscal year of the city of New  
17 York, the director of management and budget of such city determines that  
18 the expenditures of the board of elections of the city of New York are  
19 reasonably likely to exceed appropriations to such board for personnel  
20 services or other than personnel services for a quarter of the fiscal  
21 year, based upon a reasonable allotment by such director of such appro-  
22 priations to such quarter, or for the entire fiscal year, such director  
23 shall provide written notice of such determination to the co-executive  
24 directors of such board, the mayor of such city, the speaker of the city  
25 council of such city, and the public advocate of such city, together  
26 with any relevant requests for additional data or information that the  
27 director determines to be material to such board's level of expendi-  
28 tures. Within twenty days of receiving such notice, such co-executive  
29 directors shall submit to such director, mayor, public advocate and  
30 speaker a projection of whether and by what amount it will exceed its  
31 appropriations for personnel services and other than personnel services  
32 for each quarter and the entire fiscal year, together with a detailed  
33 explanation of the needs justifying any such projected excess expendi-  
34 tures. Nothing in this subdivision shall be construed to prevent the  
35 director from requiring the furnishing of data and information, and  
36 answers to pertinent inquiries, at any time in accordance with section  
37 two hundred twenty-five of the New York city charter.

38 § 3. Section 3-300 of the election law is amended to read as follows:

39 § 3-300. Board employees; appointment. [~~Every~~ 1. Except as provided  
40 in subdivision two of this section, every board of elections shall  
41 appoint, and at its pleasure remove, clerks, voting machine technicians,  
42 custodians and other employees, fix their number, prescribe their  
43 duties, fix their titles and rank and establish their salaries within  
44 the amounts appropriated therefor by the local legislative body and  
45 shall secure in the appointment of employees of the board of elections  
46 equal representation of the major political parties. Every commissioner  
47 in each board of elections except for commissioners of the board of  
48 elections of the city of New York, may approve and at pleasure remove a  
49 deputy, establish his or her title and prescribe his or her duties. [~~In~~]

50 2. (a) Notwithstanding any provision of general, special or local law,  
51 in the city of New York, [~~the board of elections shall appoint an execu-~~  
52 ~~tive director and a deputy executive director whose duties it~~] co-execu-  
53 tive directors who shall each be of separate major political parties and  
54 shall be appointed, and may be removed, in a manner set forth in para-  
55 graph (b) of this subdivision. The duty of the co-executive directors  
56 shall be to supervise the operations of the board of elections [~~under~~

~~the supervision of such board~~] in accordance with this subdivision. The board of elections of the city of New York shall advise the co-executive directors on matters of policy affecting the administration of elections in the city of New York. Except as expressly provided in this subdivision, such board shall exercise no executive power and perform no executive or administrative functions. Except as expressly provided in this subdivision, such board shall make no individualized decisions concerning the employment of any specific person or the registration, pre-registration, enrollment or qualifications of any specific voter or applicant. Nothing in this subdivision shall be construed to require or authorize the day-to-day supervision of the co-executive directors by the board. The board may delegate powers and duties conferred upon the board to the co-executive directors, to be exercised consistent with paragraph (d) of this subdivision. One co-executive director shall first be appointed for a term of two years and the other shall first be appointed to a term of four years, with both terms commencing on March first, two thousand twenty-two. Thereafter, each co-executive director shall be appointed for a term of four years in the manner described in paragraph (b) of this subdivision. In the case of a vacancy, a co-executive director shall be appointed to serve the remainder of the unexpired term according to the original manner of appointment of the previous co-executive director.

(b)(1) For purposes of this paragraph and paragraph (e) of this subdivision, the term "appointing authorities" shall mean the mayor of the city of New York, the speaker of the city council of such city, and the public advocate of such city, who shall act pursuant to this subdivision by concurring action of at least two of such officials, provided that the mayor shall be one of the concurring officials.

(2) No earlier than the first day of January and no later than the first day of February in two thousand twenty-two and in every calendar year thereafter during which the four-year term of a co-executive director is to expire, the commissioners of election for each political party shall file one or more certificates of party recommendation with the appointing authorities, as described in this paragraph.

(3) Party recommendations for co-executive director shall be made by the commissioners of election for each political party. Such commissioners shall act jointly by majority vote to recommend no fewer than three candidates for each position of co-executive director. If at any time a vacancy occurs in the office of co-executive director other than by expiration of term of office, or if a request for additional candidates is made by the appointing authorities pursuant to subparagraph six of this paragraph, party recommendations to fill such vacancy shall be made within thirty days. If fewer than three candidates are recommended in a timely manner by the commissioners of election for the applicable political party acting jointly by majority vote, then the members of the city council who are members of the applicable political party may, by majority vote of such members, file certificates of party recommendation with the appointing authorities within fifteen days after the expiration of the time for filing by the commissioners of election, so as to increase the total number of candidates to three.

(4) Candidates recommended under this paragraph must satisfy all qualifications required for local officers pursuant to the public officers law. Further, no later than December thirty-first, two thousand twenty-one, the state board of elections shall prescribe additional qualifications for the co-executive directors, which shall apply to recommendations and appointments made thereafter. Such qualifications shall

1 thereafter be reviewed by such board at least every two years and  
2 updated as necessary, and shall be prescribed only after consideration  
3 of the skills and knowledge necessary or useful for the exercise of the  
4 duties and responsibilities of the co-executive directors, as well as  
5 the ability to recruit a sufficient number of candidates to be co-execu-  
6 tive directors.

7 (5) The certificates filed shall be in such form and contain such  
8 information as shall be prescribed by the state board of elections.

9 (6) The co-executive directors shall be appointed jointly by the  
10 appointing authorities in accordance with this subdivision, from among  
11 the candidates recommended pursuant to subparagraph three of this para-  
12 graph; provided, however, that within thirty days after receipt of one  
13 or more certificates of recommendation that include in the aggregate at  
14 least three candidates, the appointing authorities may request the  
15 submission of not less than two additional candidates, in which event  
16 the process set forth in subparagraph two of this paragraph shall be  
17 repeated. If the appointing authorities fail to jointly appoint any  
18 person recommended for appointment as co-executive director pursuant to  
19 this paragraph, within forty-five days after receipt of one or more  
20 certificates of recommendation that include at least three candidates,  
21 or within thirty days after receipt of one or more certificates that  
22 include at least two additional candidates, then the commissioners of  
23 election who are members of the political party which filed such certif-  
24 icate may appoint one of the recommended candidates by a majority vote  
25 of such commissioners. If a sufficient number of candidates, or of  
26 additional candidates, are not recommended to the appointing authorities  
27 by either the applicable commissioners of election or the applicable  
28 members of the city council within the times prescribed by this para-  
29 graph, then any holdover status of the incumbent co-executive director  
30 shall terminate and the process required by this paragraph shall recom-  
31 mence, unless the appointing authorities jointly appoint one of the  
32 recommended candidates within fifteen days after the expiration of such  
33 prescribed times.

34 (7) Notwithstanding any inconsistent provision of this paragraph, no  
35 earlier than the first day of January and no later than the thirty-first  
36 day of January in the last year of the term of a co-executive director,  
37 the appointing authorities and commissioners of election for the appli-  
38 cable political party, acting by a majority vote of such commissioners,  
39 may agree to jointly issue a certificate of party recommendation and  
40 appointment to reappoint such co-executive director to another term of  
41 office. In such event, the process otherwise specified in subparagraphs  
42 two, three and six of this paragraph shall not apply.

43 (8) A co-executive director may be removed from office for cause by  
44 the appointing authorities. In addition, a co-executive director may be  
45 removed without cause by the appointing authorities acting jointly with  
46 the commissioners of election for the applicable political party, acting  
47 by a majority vote of such commissioners. Any vacancy so resulting  
48 shall be filled in the manner prescribed by this paragraph for filling  
49 vacancies.

50 (9) The co-executive directors shall be subject to the training  
51 requirements set forth in subdivision eight of section 3-200 of this  
52 article, unless the state board of elections in its discretion  
53 prescribes alternative or additional training for the co-executive  
54 directors specific to their duties and responsibilities.

1     (c) The board shall have the power and duty to take the following  
2 actions to the extent otherwise consistent with the jurisdiction of the  
3 board pursuant to this chapter:

4     (1) make determinations regarding the nomination and designation of  
5 candidates for public office and party positions pursuant to article six  
6 or any other relevant provision of this chapter;

7     (2) make determinations regarding the form and content of ballots,  
8 including but not limited to the determination of candidates and ques-  
9 tions to appear on the ballot pursuant to section 4-114 of this chapter  
10 and the certification of ballots pursuant to title one of article seven  
11 or any other relevant provision of this chapter;

12     (3) adopt resolutions eliminating meetings for local registration  
13 pursuant to subdivision six of section 5-202 of this chapter;

14     (4) make determinations concerning challenges to voter registration  
15 and applications of voters unlawfully denied the right to register,  
16 pursuant to title two of article five of this chapter;

17     (5) make determinations concerning the adoption and use of voting  
18 machines or systems pursuant to section 7-200 of this chapter;

19     (6) canvass election results and perform all functions of the board of  
20 canvassers in the city of New York, including but not limited to the  
21 certification of election results, pursuant to article nine or any other  
22 relevant provision of this chapter;

23     (7) take any action authorized by section 3-218 of this article;

24     (8) approve any contract where:

25     (i) such contract was let by a procurement method other than compet-  
26 itive sealed bidding where the contract was awarded to the lowest  
27 responsible bidder;

28     (ii) such contract provides for technical, consultant or personal  
29 services;

30     (iii) the value of the contract exceeds or projects an annual expendi-  
31 ture exceeding one million dollars for the fiscal year or where the  
32 value of any contracts awarded to a single entity exceeds or is project-  
33 ed to exceed one million dollars for the fiscal year; and

34     (9) promulgate regulations, issue orders and make decisions regarding  
35 general policies affecting the administration of elections of the city  
36 of New York.

37     (d) The co-executive directors shall collectively serve as the chief  
38 executive for the board of elections of the city of New York and shall  
39 collectively exercise all their powers and duties in a manner not incon-  
40 sistent with the policies of the board. The co-executive directors may  
41 collectively delegate powers and duties to the other, and may collec-  
42 tively delegate powers and duties to employees in furtherance of the  
43 purposes of this chapter, including but not limited to the ability to  
44 exercise the powers and duties of a co-executive director in the event  
45 of a vacancy. Such powers and duties shall include but not be limited  
46 to:

47     (1) appointing, and at their pleasure removing, clerks, voting machine  
48 technicians, custodians and other employees, fixing their number,  
49 prescribing their duties, fixing their titles and rank and establishing  
50 their salaries within the amounts appropriated therefor in the expense  
51 budget of the city of New York, provided that this subparagraph shall  
52 not affect the fixing of a daily rate of compensation pursuant to subdi-  
53 vision one of section 3-420 of this article. They shall secure in the  
54 appointment of employees equal representation of the major political  
55 parties. In exercising the powers conferred by this paragraph with  
56 respect to the appointment of employees, the co-executive directors



1 shall, in consultation with the New York city department of citywide  
2 administrative services establish written policies and procedures on  
3 personnel, including executive staff, other than those paid at a daily  
4 rate pursuant to subdivision one of section 3-420 of this article, with-  
5 in ninety days of the effective date of this paragraph. Such policies  
6 and procedures shall include:

7 (i) specifications setting forth the qualifications for and the nature  
8 and scope of the duties and responsibilities of each title, including  
9 executive staff, with appointments to be made consistent with such spec-  
10 ifications, provided that appointments shall secure equal representation  
11 of the major political parties. Such specifications shall in addition to  
12 securing such representation, give due weight to seniority, previous  
13 trainings and experience, education and professional credentials, and  
14 performance ratings where available. This paragraph shall not be  
15 construed to require the preparation of administration of competitive  
16 examination of eligible list for any title, nor shall it be construed to  
17 require the termination of any individual employed by the board of  
18 elections of the city of New York prior to the establishment of such  
19 specifications;

20 (ii) policies protecting employees from retaliation for disclosing  
21 information concerning acts of wrongdoing, misconduct, malfeasance of  
22 other inappropriate behavior by an employee or board member;

23 (iii) policies providing for appropriate ongoing training of employ-  
24 ees, including those individuals employed prior to the establishment of  
25 such policies, with the purpose of ensuring that all employees have the  
26 knowledge and experience to fulfill the duties of the position that they  
27 hold;

28 (iv) policies to require the posting of all vacant positions fourteen  
29 days before interviews commence. All postings shall be on a publicly  
30 accessible website, in the city record, or on an open data portal. Noth-  
31 ing shall prevent the posting of vacancies on all three; and

32 (v) policies establishing an employee performance evaluation program  
33 based upon evidence of work actually performed by employees as compared  
34 with pre-established performance standards;

35 (2) exercising all the powers and duties delegated to boards of  
36 elections, or specifically to the board of elections of the city of New  
37 York, except where such powers and duties are expressly reserved for  
38 such board pursuant to this subdivision, in all matters relating to  
39 qualification of voters, voter registration and enrollment, cancellation  
40 of voter registration, change of voter status and registration records  
41 pursuant to article five of this chapter; in all matters relating to  
42 creation and alterations of election districts pursuant to article four  
43 of this chapter, and in all matters relating to designation of places  
44 for registration and polling places pursuant to articles five and eight  
45 of this chapter; and

46 (3) exercising the powers and duties delegated to boards of elections,  
47 or specifically to the board of elections of the city of New York, in  
48 all other matters related to the administration of elections in the city  
49 of New York not otherwise specified in this subdivision.

50 (e) Notwithstanding any inconsistent provision of law, in lieu of any  
51 otherwise applicable law concerning public conduct of business or  
52 rendering of determinations by the co-executive directors, they shall  
53 provide information to the board of elections of the city of New York  
54 and the public in accordance with this paragraph.

55 (1) At regular meetings of such board conducted in accordance with  
56 article seven of the public officers law, the co-executive directors

1 shall report to the commissioners of such board on the discharge of any  
2 powers and duties exercised by the co-executive directors under para-  
3 graph (d) of this subdivision as well as any additional relevant infor-  
4 mation as may be requested by majority vote of such board. At such meet-  
5 ings, a reasonable opportunity shall be provided to the public to  
6 provide oral comment on the actions and operations of the board and its  
7 staff.

8 (2) Not later than January thirty-first of each year, the co-executive  
9 directors shall provide to the appointing authorities a report regarding  
10 the actual performance of the board of elections of the city of New York  
11 as an agency for the previous calendar year, relative to programmatic  
12 goals and measures. Such report shall include such additional informa-  
13 tion, and be presented in such form, as may be specified in writing by  
14 the appointing authority and speaker and communicated to the co-execu-  
15 tive directors no later than December first of the previous calendar  
16 year, provided that any specification requiring the collection or main-  
17 tenance of additional data not already collected or maintained shall be  
18 specified at least three months prior to the anticipated commencement of  
19 such collection or maintenance.

20 § 4. Subdivision 3 of section 4-136 of the election law, as amended by  
21 chapter 155 of the laws of 2010, is amended to read as follows:

22 3. In the city of New York all leased or purchased equipment,  
23 supplies, ballots, printing and publications, except newspaper notices  
24 and advertisements, to be used or furnished by such board, may be  
25 procured for it by the purchasing department or agency of such city as  
26 if such board were an agency of such city. Such board shall comply with  
27 the rules and regulations of the New York city procurement policy board  
28 and applicable state law for all purchase contracts, including but not  
29 limited to purchase of goods, services or technology.

30 § 5. Notwithstanding any inconsistent provision of this act, until the  
31 first co-executive director of the applicable political party takes  
32 office in accordance with section 3-300 of the election law, as amended  
33 by section three of this act, the executive director or deputy executive  
34 director of the board of elections of the city of New York appointed by  
35 such board and representative of such party shall perform the functions  
36 assigned to the applicable co-executive director by such section of the  
37 election law, as amended by this act, or any other law. Further, while  
38 remaining in office, such executive director and deputy executive direc-  
39 tor shall be subject to removal and replacement by action of such board,  
40 consistent with the provisions of section 3-300 of the election law as  
41 such section was in existence prior to its amendment by this act. If a  
42 co-executive director has not been appointed by May 1, 2022, the status  
43 of the executive director or deputy executive director appointed by such  
44 board and representative of the applicable political party shall termi-  
45 nate, and the new position of co-executive director shall be deemed in  
46 existence and vacant for all purposes after such date.

47 § 6. This act shall take effect on the sixtieth day after it shall  
48 have become a law.