STATE OF NEW YORK

3794

2021-2022 Regular Sessions

IN ASSEMBLY

January 28, 2021

Introduced by M. of A. BURKE -- read once and referred to the Committee on Local Governments

AN ACT to amend the town law, in relation to rules of procedure for towns defaulting to Robert's Rules of Order

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

Section 1. Section 63 of the town law is amended to read as follows:

§ 63. Presiding officer and rules of procedure. The supervisor, when present, shall preside at the meetings of the town board. In the absence of the supervisor, the other members shall designate one of their members to act as temporary chairman. A majority of the board shall constitute a quorum for the transaction of business, but a lesser number may adjourn. The vote upon every question shall be taken by ayes and noes, and the names of the members present and their votes shall be entered in the minutes. Every act, motion or resolution shall require for its adoption the affirmative vote of a majority of all the members of the town board. The board may determine the rules of its procedure, and the supervisor may, from time to time, appoint one or more committees, consisting of members of the board, to aid and assist the board in the performance of its duties. **If the board has not established the rules of its procedure or if the board has established rules which are incomplete, the board shall use the most recent revision of Robert's Rules of Order for such rules or for any time the procedure is incomplete.**

§ 2. This act shall take effect immediately.

EXPLANATION--Matter in *italics* (underscored) is new; matter in brackets [-] is old law to be omitted.

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