

# STATE OF NEW YORK

8568--A

2017-2018 Regular Sessions

## IN ASSEMBLY

July 10, 2017

Introduced by M. of A. LUPARDO -- read once and referred to the Committee on Governmental Operations -- recommitted to the Committee on Governmental Operations in accordance with Assembly Rule 3, sec. 2 -- committee discharged, bill amended, ordered reprinted as amended and recommitted to said committee

AN ACT to amend the state administrative procedure act, in relation to each agency designating a small business liaison

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

1 Section 1. The state administrative procedure act is amended by adding  
2 a new section 102-b to read as follows:

3 § 102-b. Small business liaison. Each agency shall designate an exist-  
4 ing employee to serve as its liaison to small businesses regulated by  
5 such agency. The direct contact information of the small business liai-  
6 son shall be prominently posted and easily accessible on the agency  
7 website. The small business liaison shall:

8 (a) serve as an initial primary contact for small businesses to  
9 contact with any inquiries;

10 (b) be equipped to provide small businesses with basic information on  
11 the agency and its regulations;

12 (c) help small businesses navigate the agency bureaucracy to identify  
13 and contact the appropriate staff person within the agency, either at  
14 the state or regional level, for more specific information pertaining to  
15 the small business;

16 (d) hear the concerns of small businesses, report those concerns to  
17 appropriate agency staff and offer possible solutions to such concerns;

18 (e) advocate within the agency on behalf of small businesses, and make  
19 recommendations to the agency head on matters affecting small busi-  
20 nesses;

21 (f) initiate and encourage small business education and outreach  
22 programs on behalf of the agency, as appropriate;

EXPLANATION--Matter in italics (underscored) is new; matter in brackets  
[-] is old law to be omitted.

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1     (g) collaborate with the appropriate agency staff on any small busi-  
2     ness regulation guide pursuant to section one hundred two-a and any  
3     small business regulatory flexibility analysis pursuant to section two  
4     hundred two-b of this chapter; and

5     (h) coordinate his or her activities with the division for small busi-  
6     ness within the department of economic development, and the small busi-  
7     ness development center.

8     § 2. On or before January 1, 2020, the small business liaison shall  
9     report to the agency head the number of inquiries he or she has received  
10    from small businesses in 2019, and the agency head shall determine  
11    whether a separate full-time employee will be needed for such position  
12    going forward and make any appropriate budget request to the governor  
13    and legislature for the ensuing fiscal year.

14    § 3. This act shall take effect immediately.