

# STATE OF NEW YORK

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6227

2017-2018 Regular Sessions

## IN ASSEMBLY

February 28, 2017

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Introduced by M. of A. CARROLL -- read once and referred to the Committee on Libraries and Education Technology

AN ACT to amend chapter 606 of the laws of 1902 relating to the incorporation of the Brooklyn public library and limiting and defining the powers thereof, in relation to membership and duties of the board of trustees and oversight of certain executive personnel

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

1 Section 1. Section 2 of chapter 606 of the laws of 1902, relating to  
2 the incorporation of the Brooklyn public library and limiting and defin-  
3 ing the powers thereof, as amended by chapter 569 of the laws of 2007,  
4 is amended to read as follows:

5 § 2. Upon the designation and appointment of members of the said  
6 corporation by the mayor of the city of New York and the president of  
7 the borough of Brooklyn, and the election of the elected members of the  
8 said corporation, as above provided, the said corporation shall organize  
9 by the adoption of by-laws and the election of officers. The membership  
10 thereof, other than the public officers who are members ex officio,  
11 shall be divided by lot into three classes as nearly equal as may be, so  
12 that the term of office of one of said classes shall expire upon the  
13 first day of February in each of the next succeeding three years. After  
14 the expiration of each such term, the term of office for which a member  
15 of the corporation shall be appointed or elected shall be three years,  
16 except that in case of a vacancy occurring otherwise than by the expira-  
17 tion of a term, such vacancy shall be filled for the unexpired term  
18 only. Any member shall, however, be eligible for reappointment or  
19 reelection. In the case of any vacancy occurring among those members  
20 originally appointed pursuant to [a] chapter 569 of the laws of 2007  
21 ~~[which amends section one of this act,~~ by the mayor of the city of New  
22 York and in cases of their successors to be appointed upon the expira-  
23 tion of their term, such vacancy shall be filled by appointment by the

EXPLANATION--Matter in italics (underscored) is new; matter in brackets  
[-] is old law to be omitted.

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1 mayor of the city of New York, and, in the case of any vacancy occurring  
2 among those members originally appointed pursuant to [~~such~~] chapter 569  
3 of the laws of 2007 by the president of the borough of Brooklyn and in  
4 cases of their successors to be appointed upon the expiration of their  
5 term, such vacancy shall be filled by appointment by the president of  
6 the borough of Brooklyn, on the first day of February in each year or  
7 within thirty days thereafter, or in cases of a vacancy existing other-  
8 wise than by expiration of a term, shall be filled by appointment by the  
9 ex officio member (or by his or her successor in office) who had last  
10 appointed the non-ex officio member whose office has been vacated and is  
11 to be filled, within thirty days after its occurrence. In the case of  
12 any vacancy occurring among the elected members originally elected  
13 pursuant to [~~such~~] chapter 569 of the laws of 2007, from the board of  
14 trustees of the Brooklyn public library foundation, and in cases of  
15 their successors to be elected upon the expiration of their term, such  
16 vacancy shall be filled by election by the members of the board then in  
17 office, who shall separately convene for such purpose, a majority of  
18 those members then in office being a quorum, on the first day of Febru-  
19 ary in each year or within thirty days thereafter, or for the purpose of  
20 filling a vacancy existing otherwise than by expiration a term within  
21 thirty days after its occurrence. Any trustee appointed to a new term or  
22 filling a vacancy on or after June 1, 2017 must be either a resident of  
23 Brooklyn or own or operate a business in Brooklyn; and provided further  
24 that the appointing party shall notify the other appointing party of who  
25 was appointed. The appointing party shall be authorized to remove a  
26 trustee whom such party appointed for misconduct, incapacity, neglect of  
27 duty, or where it appears to the satisfaction of the appointing party  
28 that the trustee has failed or refuses to carry into effect its educa-  
29 tional purpose. The appointing party shall not be required to obtain a  
30 recommendation from the board to remove a trustee which such party  
31 appointed. A trustee subject to removal shall have an opportunity to  
32 submit a response or appeal within seven business days to any cause for  
33 removal to the appointing party and the appointing party shall review  
34 the reason for removal and any response submitted to the party prior to  
35 the removal of such person. When the board recommends removal, the  
36 trustee subject to removal may appeal to both appointing parties and  
37 either appointing party may remove the trustee where sufficient cause is  
38 found. When one of the appointing parties recommends removal of a trus-  
39 tee, such appointing party must provide the subject trustee with notice  
40 and an opportunity to appeal, provided, however, that the trustee  
41 subject to removal by an appointing body may submit a written appeal to  
42 both appointing parties for review and both parties must agree on  
43 removal for such removal to be effective. Membership in the said corpo-  
44 ration shall not operate to vacate any nonsalaried city office. The said  
45 corporation shall make and publish an annual report in detail of its  
46 proceedings and transactions for each year, including a full and  
47 detailed statement of its revenues and expenses, and it shall furnish  
48 copies thereof to the mayor, the council, the comptroller of the city of  
49 New York and to the president of the borough of Brooklyn. The Brooklyn  
50 Public Library shall be subject to article 6 of the public officers law.

51 § 2. Chapter 606 of the laws of 1902 relating to the incorporation of  
52 the Brooklyn public library and limiting and defining the powers thereof  
53 is amended by adding four new sections 4-a, 5-a, 8-a and 8-b to read as  
54 follows:

55 § 4-a. a. The trustees shall hold annual public budget hearings,  
56 provide a thirty day public comment period prior to adoption of the

1 budget and report all revenue sources of funding for the budget, both  
2 public and private.

3 b. The testimony presented at such public budget hearing may be  
4 presented in writing or orally, provided that the trustees may make  
5 rules designed to exclude repetitive, redundant or irrelevant testimony.  
6 The trustees shall make a record of all testimony at the public budget  
7 hearings. For purposes of this section "public budget hearing" means a  
8 public forum at a physical location, attended by trustees and the  
9 library's executive director or their designees, where oral testimony is  
10 accepted and written testimony may be submitted for inclusion in the  
11 record. Such forum shall be open to the general public for the presenta-  
12 tion of comments. Such hearing shall be commenced upon proper notice to  
13 the public at least thirty days prior to the scheduled hearing date.  
14 Notice of the public budget hearing shall be provided on the library's  
15 website, on fliers posted inside the library's main location and in each  
16 of its branch locations, and in any other alternative manner chosen by  
17 the trustees.

18 § 5-a. a. The executive director and key library executive personnel  
19 shall comply with financial disclosure requirements when public money is  
20 used to fund staff salaries. For the purposes of this section, "public  
21 money" shall mean money from the state or county or a town, village, or  
22 city. The board of trustees shall adopt by-laws requiring mandatory  
23 annual financial disclosures from the executive director and other key  
24 library executive personnel.

25 b. The board of trustees shall adopt by-laws limiting the type and  
26 extent of employment the executive director and any key library execu-  
27 tive personnel may engage in other than his or her employment with the  
28 library. Such by-laws shall require the executive director and the key  
29 library executive personnel to report any employment other than his or  
30 her employment with the library to the board of trustees and shall  
31 require the board to approve such employment.

32 c. The board of trustees shall adopt by-laws regarding the approval  
33 for hiring and establishing policies for the compensation of key library  
34 executive personnel.

35 § 8-a. The board of trustees shall appoint:

36 a. an audit committee which shall oversee the library's accounting and  
37 financial reporting processes and annual audits. The audit committee  
38 shall retain an auditor, review the scope and planning of all audits  
39 with the auditor and review and discuss the results. The audit committee  
40 shall consider the auditor's performance and independence and report  
41 annually on the auditor's activities to the board of trustees.

42 b. an executive committee which shall be comprised of a representative  
43 cross-section of the board of trustees. The board of trustees shall  
44 abolish the administrative committee and any essential functions or  
45 duties of such committee shall be transferred to the executive commit-  
46 tee.

47 c. labor relations committee to address labor issues and oversee the  
48 contracting out of services.

49 § 8-b. The board of trustees shall establish by-laws prohibiting a  
50 person with a conflict of interest from being present at or participat-  
51 ing in any deliberations or voting on the matter giving rise to the  
52 conflict. The by-laws shall also prohibit the person with the conflict  
53 from improperly influencing the deliberation or voting on such matter.  
54 Any conflicts of interest brought to the attention of the board of trus-  
55 tees or the audit committee shall be documented in the minutes of any  
56 meeting at which such conflict was discussed.

1     § 3. The board of trustees of the Brooklyn Public Library shall engage  
2 an outside consultant with the requisite expertise to conduct and  
3 complete a comprehensive executive compensation study within ninety days  
4 of the date this act shall have become a law. Such study shall include,  
5 but not be limited to, a review of acceptable fringe benefits, including  
6 car allowances and tuition reimbursements.

7     § 4. This act shall take effect immediately.