

LBD00400-03-6

1 1. "EQUAL ACCESS" MEANS TO BE INFORMED OF, PARTICIPATE IN, AND BENEFIT
2 FROM PUBLIC SERVICES OFFERED BY A STATE DEPARTMENT, AGENCY, OR PROGRAM,
3 AT A LEVEL EQUAL TO ENGLISH PROFICIENT INDIVIDUALS.

4 2. "LIMITED ENGLISH PROFICIENCY" MEANS THE INABILITY TO ADEQUATELY
5 UNDERSTAND OR EXPRESS ONESELF IN THE SPOKEN OR WRITTEN ENGLISH LANGUAGE.

6 3. "ORAL LANGUAGE SERVICES" INCLUDES VARIOUS METHODS TO PROVIDE VERBAL
7 INFORMATION AND INTERPRETATIONS SUCH AS STAFF INTERPRETERS, BILINGUAL
8 STAFF, TELEPHONE INTERPRETER PROGRAMS, AND PRIVATE INTERPRETER PROGRAMS.

9 4. "VITAL DOCUMENTS" MEANS APPLICATIONS OR INFORMATIONAL MATERIALS,
10 NOTICES AND COMPLAINT FORMS OFFERED BY STATE DEPARTMENTS, AGENCIES AND
11 PROGRAMS. "VITAL DOCUMENTS" DOES NOT INCLUDE APPLICATIONS AND EXAMINA-
12 TIONS RELATED TO THE LICENSURE, CERTIFICATION OR REGISTRATION OF BUSI-
13 NESSES AND PROFESSIONALS.

14 S 281. LANGUAGE ACCESS REQUIRED. 1. EACH STATE DEPARTMENT SHALL TAKE
15 REASONABLE STEPS TO PROVIDE EQUAL ACCESS TO PUBLIC SERVICES FOR INDIVID-
16 UALS WITH LIMITED ENGLISH PROFICIENCY.

17 2. REASONABLE STEPS TO PROVIDE EQUAL ACCESS TO PUBLIC SERVICES
18 INCLUDE:

19 (A) IN-HOUSE ORAL LANGUAGE SERVICES FOR INDIVIDUALS WITH LIMITED
20 ENGLISH PROFICIENCY, IF CONTACT BETWEEN ANY AGENCY AND INDIVIDUALS WITH
21 LIMITED ENGLISH PROFICIENCY IS ON A WEEKLY OR MORE FREQUENT BASIS.

22 (B) THE TRANSLATION OF VITAL DOCUMENTS ORDINARILY PROVIDED TO THE
23 PUBLIC INTO ANY LANGUAGE SPOKEN BY ANY LIMITED ENGLISH PROFICIENT POPU-
24 LATION THAT CONSTITUTES AT LEAST THREE PERCENT OF THE OVERALL POPULATION
25 WITHIN THE GEOGRAPHIC AREA SERVED BY A LOCAL OFFICE OF A STATE AGENCY,
26 AS MEASURED BY THE U.S. CENSUS.

27 (C) ANY ADDITIONAL METHODS OR MEANS NECESSARY TO ACHIEVE EQUAL ACCESS
28 TO PUBLIC SERVICES.

29 3. EACH STATE DEPARTMENT SHALL ADOPT REGULATIONS REGARDING THE
30 REQUIREMENTS OF THIS ARTICLE AT LEAST SIX MONTHS PRIOR TO THE DATE OF
31 FULL IMPLEMENTATION FOR THAT DEPARTMENT.

32 4. THE DEPARTMENT, IN CONSULTATION WITH THE OFFICE OF THE ATTORNEY
33 GENERAL, SHALL PROVIDE CENTRAL COORDINATION AND TECHNICAL ASSISTANCE TO
34 DEPARTMENTS AND AGENCIES TO HELP THEM COMPLY WITH THIS ARTICLE.

35 S 282. SCHEDULE IMPLEMENTATION. THE PROVISIONS OF THIS ARTICLE SHALL
36 BE FULLY IMPLEMENTED ACCORDING TO THE FOLLOWING SCHEDULE:

37 1. THE DEPARTMENT OF LABOR, THE DEPARTMENT OF HEALTH AND THE OFFICE OF
38 CHILDREN AND FAMILY SERVICES ON OR BEFORE JANUARY FIRST, TWO THOUSAND
39 SEVENTEEN.

40 2. THE DEPARTMENT OF CORRECTIONAL SERVICES AND THE DEPARTMENT OF
41 TRANSPORTATION AND THE OFFICE FOR THE AGING ON OR BEFORE JANUARY FIRST,
42 TWO THOUSAND EIGHTEEN.

43 3. ALL OTHER DEPARTMENTS OR AGENCIES ON OR BEFORE JANUARY FIRST, TWO
44 THOUSAND NINETEEN.

45 S 4. This act shall take effect immediately.