

4282

2013-2014 Regular Sessions

I N   A S S E M B L Y

February 1, 2013

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Introduced by M. of A. TITONE, MORELLE, LUPARDO, JAFFEE, CASTRO --  
Multi-Sponsored by -- M. of A. BRAUNSTEIN, BRENNAN, COLTON, GABRYS-  
ZAK, GIBSON, MARKEY -- read once and referred to the Committee on  
Governmental Operations

AN ACT to amend the executive law, in relation to establishing the  
office of risk assessment and management

THE PEOPLE OF THE STATE OF NEW YORK, REPRESENTED IN SENATE AND ASSEM-  
BLY, DO ENACT AS FOLLOWS:

1     Section 1. The executive law is amended by adding a new article 10-A  
2     to read as follows:

3                                 ARTICLE 10-A

4                         OFFICE OF RISK ASSESSMENT AND MANAGEMENT

5     SECTION 204. DEFINITIONS.

6             205. OFFICE OF RISK ASSESSMENT AND MANAGEMENT; QUALIFICATIONS OF  
7             RISK MANAGER.

8             206. FUNCTIONS AND DUTIES OF THE OFFICE.

9             207. BOARD OF RISK ASSESSMENT AND MANAGEMENT.

10     S 204. DEFINITIONS. FOR THE PURPOSES OF THIS ARTICLE:

11         1. "ENTERPRISE RISK MANAGEMENT" SHALL MEAN A STRATEGIC DISCIPLINE THAT  
12         SUPPORTS THE ACHIEVEMENT OF THE STATE'S OBJECTIVES BY ADDRESSING THE  
13         FULL SPECTRUM OF ITS RISKS AND MANAGES THE COMBINED IMPACT OF THOSE  
14         RISKS AS AN INTERRELATED RISK PORTFOLIO.

15         2. "LOCAL GOVERNMENT" SHALL MEAN ANY COUNTY, CITY, TOWN, VILLAGE,  
16         SUPERVISORY DISTRICT, SCHOOL DISTRICT, FIRE DISTRICT, IMPROVEMENT  
17         DISTRICT OR SPECIAL DISTRICT.

18         3. "OFFICE" SHALL MEAN THE OFFICE OF RISK ASSESSMENT AND MANAGEMENT  
19         ESTABLISHED PURSUANT TO SECTION TWO HUNDRED FIVE OF THIS ARTICLE.

20         4. "RISK MANAGER" SHALL MEAN THE RISK MANAGER OF THE OFFICE.

21         5. "STATE AGENCY" SHALL MEAN ANY DEPARTMENT, DIVISION, BOARD, COMMIS-  
22         SION, BUREAU, OFFICE OR OTHER AGENCY OF THE STATE.

EXPLANATION--Matter in ITALICS (underscored) is new; matter in brackets  
[ ] is old law to be omitted.

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1 S 205. OFFICE OF RISK ASSESSMENT AND MANAGEMENT; QUALIFICATIONS OF  
2 RISK MANAGER. 1. THERE SHALL BE ESTABLISHED WITHIN THE OFFICE OF GENERAL  
3 SERVICES, AN OFFICE OF RISK ASSESSMENT AND MANAGEMENT. THERE SHALL BE  
4 APPOINTED BY THE COMMISSIONER OF GENERAL SERVICES THE RISK MANAGER OF  
5 THE OFFICE, WHO SHALL BE CHARGED WITH THE DUTY OF ADMINISTERING THE  
6 OFFICE. THE COMMISSIONER OF GENERAL SERVICES SHALL FIX COMPENSATION OF  
7 THE RISK MANAGER WITHIN THE AMOUNTS APPROPRIATED THEREFOR.

8 2. THE RISK MANAGER SHALL HAVE THE FOLLOWING QUALIFICATIONS:

9 (A) AN UNDERSTANDING OF AND THE ABILITY TO APPLY THE GENERALLY  
10 ACCEPTED PRINCIPLES, STANDARDS AND TECHNIQUES UTILIZED FOR THE IDENTIFI-  
11 CATION, ASSESSMENT AND MANAGEMENT OF ENTERPRISE RISK; AND

12 (B) SUFFICIENT EXPERIENCE IN IDENTIFYING, ASSESSING AND MANAGING  
13 ENTERPRISE RISK EXPOSURES THAT PRESENT THE BREADTH AND LEVEL OF COMPLEX-  
14 ITY OF ISSUES THAT CAN REASONABLY BE EXPECTED TO BE RAISED DURING THE  
15 COURSE OF STATE OPERATIONS.

16 3. EVERY RISK MANAGER SHALL HAVE ACQUIRED HIS OR HER QUALIFICATIONS,  
17 AS REQUIRED BY SUBDIVISION TWO OF THIS SECTION, THROUGH APPROPRIATE  
18 EDUCATION AND RELEVANT RISK MANAGEMENT EXPERIENCE ON BEHALF OF A COMMER-  
19 CIAL OR GOVERNMENTAL ORGANIZATION.

20 S 206. FUNCTIONS AND DUTIES OF THE OFFICE. 1. THE FUNCTION OF THE  
21 OFFICE SHALL BE:

22 (A) TO DETERMINE THE POTENTIAL EXPOSURE OF THE STATE TO LIABILITY AND  
23 FINANCIAL LOSS ARISING FROM ITS ACTS AND OMISSIONS, FROM THE OWNERSHIP,  
24 CONTROL OR USE OF ITS REAL AND PERSONAL PROPERTY, OR CONDUCT OR ACTIONS  
25 OF ITS EMPLOYEES OR AGENTS;

26 (B) TO ESTABLISH AND COORDINATE BUSINESS CONTINUITY PROGRAMS FOR  
27 ESSENTIAL STATE FUNCTIONS AND SERVICES;

28 (C) TO IMPLEMENT RISK MANAGEMENT PROGRAMS TO MANAGE THE STATE'S EXPO-  
29 SURE TO RISK IN THE MOST COST EFFECTIVE MANNER INCLUDING, BUT NOT LIMIT-  
30 ED TO, PROGRAMS TO REDUCE THE LIKELIHOOD AND POTENTIAL COST OF LOSS  
31 EVENTS, AND THE PURCHASE OF INSURANCE OR OTHER RISK SHARING ARRANGEMENTS  
32 WHERE APPROPRIATE; AND

33 (D) TO COORDINATE AND SUPPORT THE RISK MANAGEMENT PROGRAMS OF ALL  
34 STATE AGENCIES.

35 2. THE RISK MANAGER AND OFFICE SHALL FULFILL THEIR FUNCTIONS AND  
36 DUTIES BY:

37 (A) CONDUCTING A STUDY OF THE STATE'S RISK EXPOSURES ON AN ONGOING  
38 BASIS. SUCH STUDY SHALL INCLUDE:

39 (I) PRACTICES AND PROCEDURES OF ALL STATE AGENCIES, AS THEY PERTAIN  
40 TO, IMPACT UPON, CAUSE OR DETER DAMAGE OR LOSS TO: PHYSICAL PROPERTY  
41 OWNED OR CONTROLLED BY THE STATE, OR PHYSICAL INJURIES SUSTAINED BY  
42 STATE EMPLOYEES, PERSONS RECEIVING SERVICES FROM THE STATE OR MEMBERS OF  
43 THE GENERAL PUBLIC;

44 (II) THE ACTIONS, CLAIM SETTLEMENTS, AND CLAIMS SETTLEMENT PROCESSES  
45 RELATED TO ACTIONS IN THE COURT OF CLAIMS, AND IN FEDERAL AND STATE  
46 COURTS OF COMPETENT JURISDICTIONS AS THEY RELATE TO THE DISPOSITION OF  
47 MATTERS AGAINST THE STATE. FURTHERMORE, FOR THE PURPOSE OF DETERMINING  
48 PAST, PRESENT AND FUTURE EXPOSURES TO LIABILITY, THE NATURE AND MAGNI-  
49 TUDE OF SUCH EXPOSURES, AND THE TECHNIQUES FOR REDUCING THE COST OF  
50 MANAGING AND SETTLING CLAIMS ARISING FROM SUCH EXPOSURES;

51 (III) THE ESSENTIAL OPERATIONS AND SERVICE FUNCTIONS OF THE STATE, AND  
52 THE PROCEDURES NECESSARY TO MAINTAIN OR RESTORE SUCH OPERATIONS AND  
53 FUNCTIONS TO THE REQUIRED LEVEL FOLLOWING AN EMERGENCY EVENT;

54 (IV) THE POTENTIAL FUTURE LIABILITIES ARISING FROM EXISTING OR  
55 PROPOSED STATE OPERATIONS OR FUNCTIONS;

1 (V) THE PREPARATION OF AN INVENTORY OF ALL REAL PROPERTY OWNED OR  
2 LEASED, FOR A PERIOD OF TIME OF MORE THAN FIVE YEARS, BY ALL STATE AGEN-  
3 CIES, AND TO ASCERTAIN PAST, PRESENT AND POTENTIAL FUTURE LIABILITY  
4 EXPOSURES AND THE NATURE OF THOSE EXPOSURES; AND

5 (VI) THE DESIGN AND IMPLEMENTATION OF APPROPRIATE COST EFFECTIVE TECH-  
6 Niques AND PROGRAMS TO REDUCE THE COST OF THE STATE'S EXPOSURE TO  
7 LIABILITY AND FINANCIAL LOSS ARISING FROM ITS OPERATIONS OR THE OWNER-  
8 SHIP, CONTROL OR USE OF REAL AND PERSONAL PROPERTY, INCLUDING RECOMMEND-  
9 ING STEPS AND PROCEDURES TO BE IMPLEMENTED BY INDIVIDUAL STATE AGENCIES.

10 THE RISK MANAGER, IN THE PERFORMANCE OF SUCH STUDY, SHALL ENJOY THE  
11 FULL COOPERATION AND ASSISTANCE OF STATE AGENCIES AND THE COURT OF  
12 CLAIMS; AND

13 (B) RECOMMENDING AND IMPLEMENTING THE APPROPRIATE RISK MANAGEMENT AND  
14 BUSINESS CONTINUITY PROGRAMS AS SHALL BE NECESSARY.

15 3. SUCH STUDY AND RECOMMENDATIONS SHALL BE COMPLETED AND SENT TO THE  
16 GOVERNOR, COMPTROLLER, ATTORNEY GENERAL, EXECUTIVE OFFICER OF EACH STATE  
17 AGENCY INCLUDED THEREIN, TEMPORARY PRESIDENT OF THE SENATE, SPEAKER OF  
18 THE ASSEMBLY, MINORITY LEADER OF THE SENATE AND MINORITY LEADER OF THE  
19 ASSEMBLY NO LATER THAN EIGHTEEN MONTHS AFTER THE EFFECTIVE DATE OF THIS  
20 ARTICLE. THE STUDY AND RECOMMENDATIONS SHALL BE REVISED AND UPDATED AS  
21 IS PERIODICALLY DEEMED APPROPRIATE BY THE RISK MANAGER; PROVIDED, HOWEV-  
22 ER, THAT SUCH STUDY AND RECOMMENDATIONS SHALL BE REVISED AND UPDATED NOT  
23 LESS THAN ONCE EVERY FIVE YEARS.

24 4. THE OFFICE SHALL ADVISE THE VARIOUS STATE AGENCIES ON PROPER ENTER-  
25 PRISE RISK MANAGEMENT TECHNIQUES AND PROCEDURES, AND THE IMPLEMENTATION  
26 THEREOF, FOR THE PURPOSE OF REDUCING EXPOSURES TO LIABILITY AND FINAN-  
27 CIAL LOSS, OR THE DISRUPTION OF ESSENTIAL STATE OPERATIONS AND FUNC-  
28 TIONS, AS WELL AS ALL RESPONSIBILITIES AND DUTIES OF THE BUREAU OF  
29 INSURANCE IN THE OFFICE OF GENERAL SERVICES. THOSE AGENCIES INVOLVED IN  
30 OR RESPONSIBLE FOR THE CONSTRUCTION OR MAINTENANCE OF STRUCTURES OR  
31 ROADWAYS, THE CARE AND CUSTODY OF PERSONS MORE THAN IN TEMPORARY QUAR-  
32 TERS, THE PROVISION OF SERVICES OF THE GENERAL PUBLIC, AND THOSE AGEN-  
33 CIES WITH VEHICLES ASSIGNED FOR THEIR USE, SHALL UNDERGO DETAILED ENTER-  
34 PRISE RISK MANAGEMENT ANALYSIS AND, WHEREVER PRACTICABLE AND AFTER THE  
35 AGENCY IS GRANTED AN OPPORTUNITY TO REVIEW AND APPEAL THE FINDINGS AND  
36 RECOMMENDATIONS OF SUCH ANALYSIS, IMPLEMENT THE RECOMMENDATIONS OF THE  
37 RISK MANAGER WITHIN ONE HUNDRED EIGHTY DAYS OF THE DATE THAT SUCH RECOM-  
38 MENDATIONS ARE AGREED TO BY THE EXECUTIVE OFFICER OF SUCH AGENCY.

39 5. THE RISK MANAGER SHALL FILE AN ANNUAL REPORT ON THE ACTIVITIES OF  
40 THE OFFICE WITH THE GOVERNOR, COMPTROLLER, ATTORNEY GENERAL, TEMPORARY  
41 PRESIDENT OF THE SENATE, SPEAKER OF THE ASSEMBLY, THE MINORITY LEADERS  
42 OF THE SENATE AND ASSEMBLY, SENATE FINANCE COMMITTEE AND ASSEMBLY WAYS  
43 AND MEANS COMMITTEE, NO LATER THAN ONE HUNDRED EIGHTY DAYS AFTER THE  
44 COMPLETION OF THE CALENDAR YEAR TO WHICH THE REPORT REFERS.

45 6. ANY PUBLIC BENEFIT CORPORATION, PUBLIC AUTHORITY OR LOCAL GOVERN-  
46 MENT MAY CONTRACT FOR THE SERVICES OF THE RISK MANAGER AND THE OFFICE IN  
47 THE EVENT THAT SUCH PUBLIC BENEFIT CORPORATION, PUBLIC AUTHORITY OR  
48 LOCAL GOVERNMENT IS WITHOUT INTERNAL RISK ASSESSMENT AND ENTERPRISE RISK  
49 MANAGEMENT SERVICES, OR WISHES TO SUPPLEMENT SUCH INTERNAL SERVICES WITH  
50 THE SERVICES PROVIDED BY THE RISK MANAGER AND THE OFFICE.

51 7. THE RISK MANAGER MAY REVIEW, STUDY AND ENTER INTO A RELATIONSHIP  
52 WITH: (A) OUTSIDE VENDORS OR CONSULTANTS WITH EXPERTISE IN RISK MANAGE-  
53 MENT, CLAIMS MANAGEMENT OR SAFETY MANAGEMENT, AND (B) CAPTIVE INSURANCE  
54 COMPANIES, AS DEFINED IN SUBSECTION (C) OF SECTION SEVEN THOUSAND TWO OF  
55 THE INSURANCE LAW, OR OTHER RISK SHARING ENTITIES TO REDUCE PERSONAL  
56 INJURY OR PROPERTY DAMAGE LIABILITY CLAIMS AND PAYMENTS, EITHER ON AN

1 ANNUAL BASIS OR OVER A LONGER PERIOD OF TIME, FOR ALL STATE AGENCIES, OR  
2 AN INDIVIDUAL STATE AGENCY, PUBLIC BENEFIT CORPORATION, PUBLIC AUTHORITY  
3 OR LOCAL GOVERNMENT.

4 S 207. BOARD OF RISK ASSESSMENT AND MANAGEMENT. 1. THERE IS HEREBY  
5 ESTABLISHED, WITHIN THE OFFICE, A STATE BOARD OF RISK ASSESSMENT AND  
6 MANAGEMENT. THE BOARD, TO BE COMPRISED OF THE RISK MANAGER, THE COMMIS-  
7 SIONER OF GENERAL SERVICES, THE CHAIR OF THE STATE INSURANCE FUND, THE  
8 PRESIDENT OF THE STATE CIVIL SERVICE COMMISSION, THE DIRECTOR OF THE  
9 OFFICE OF EMPLOYEE RELATIONS, THE DIRECTOR OF THE DIVISION OF THE BUDG-  
10 ET, AND A REPRESENTATIVE OF EACH OF THE PUBLIC EMPLOYEE ORGANIZATIONS  
11 WITH THE THREE LARGEST MEMBERSHIPS. SUCH BOARD SHALL MEET QUARTERLY FOR  
12 THE PURPOSE OF EXAMINING CURRENT METHODS OF ENTERPRISE RISK MANAGEMENT  
13 AND CONTROL DEPLOYED BY THE STATE, AND REVIEW INSTANCES OF DIFFICULTY IN  
14 DEPLOYING SOUND RISK ASSESSMENT AND ENTERPRISE RISK MANAGEMENT PROCE-  
15 DURES.

16 2. A SUMMARY OF THE PROCEEDINGS OF THE BOARD, WITH RECOMMENDATIONS FOR  
17 IMPROVEMENT OF THE STATE'S RISK MANAGEMENT PRACTICES AND PROCEDURES,  
18 SHALL BE INCLUDED IN THE ANNUAL REPORT OF THE RISK MANAGER. THE RISK  
19 MANAGER SHALL TAKE INTO CONSIDERATION THE RECOMMENDATIONS PERIODICALLY  
20 MADE BY THE BOARD IN CONDUCTING HIS OR HER MANAGEMENT AND ABATEMENT OF  
21 POTENTIAL LIABILITY ACTIVITIES.

22 S 2. This act shall take effect on the one hundred eightieth day after  
23 it shall have become a law, except that any rules and regulations neces-  
24 sary for the timely implementation of this act on its effective date  
25 shall be promulgated on or before such date.